

Selling Source, LLC Application

Human Resources Department
325 E. Warm Springs Rd • Las Vegas, NV 89119 Phone: (702) 407-0707 • FAX: (702) 853-6963

Please Print
Application must be complete

Employment Application

Date _____ SSN _____ Are you eligible to work in the U.S.? Yes No

Name _____ **Print Full legal name as it appears on your Social Security card**

Last First Middle

Address _____
Street Address City State Zip Code

Contact Numbers _____
Business Cell Home Fax Number

Primary e-mail address _____ Are you 18 years of age or older? Yes No

Position Applied For

 Indicate the position(s) for which you are applying in order of preference:

1. _____ 2. _____

3. _____ 4. _____

Do you desire: Full-Time Part-Time Date Available for work _____ Minimum Salary Requirement _____
(or notice required by present employment)

How did you hear about our company?

Do you have commitments to another employer that might affect your employment with our organization?
(For instance, do you hold another job that you intend to keep?) List days and times that would present a conflict.

Have you been employed by Selling Source, LLC or an affiliated company before? Yes No

If yes, list details:

Skills

List computer software in which you are **proficient**

List computer software in which you are **familiar**, but not proficient

Describe your keyboarding proficiency (if applicable)

Educational Data

Check highest grade completed:

High School Diploma/GED or Equivalent: College: 1 2 3 4 Graduate School: 1 2 3 4

School	List Name and Address of each Institution Attended	List Type of Degree Received	Date Degree Received	Major or Type of Course
High School				
Technical, Junior or Community College				
Four-Year College or University				
Graduate School				
Other				

Other training:

Certifications:

General Information

Have you ever been convicted of or plead guilty to a misdemeanor or felony criminal offense? Yes No

Please note that a criminal background investigation is conducted on every employee. If yes, please explain:

(An affirmative answer will not automatically disqualify you from being considered as a candidate for employment. Use additional sheets if necessary.)

Are any of your relatives employed by Selling Source, LLC or affiliated companies? Yes No

If yes, list name, relationship, and position:

May we contact your current employer? Yes No

Employment

Complete all blocks, even if a resume is attached.

(List most-current employer first)

Company Name	Telephone
Address	Employed - (Month & Year) From To
Name of Supervisor Title of Supervisor	Salary Start Ending
Your Job Title	Full-time <input type="checkbox"/> Part-time <input type="checkbox"/>
Description of Your Work	Reason for Leaving

Company Name	Telephone
Address	Employed - (Month & Year) From To
Name of Supervisor Title of Supervisor	Salary Start Ending
Your Job Title	Full-time <input type="checkbox"/> Part-time <input type="checkbox"/>
Description of Your Work	Reason for Leaving

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Company Name	Telephone
Address	Employed - (Month & Year) From To
Name of Supervisor Title of Supervisor	Salary Start Ending
Your Job Title	Full-time <input type="checkbox"/> Part-time <input type="checkbox"/>
Description of Your Work	Reason for Leaving

References *(personal or professional)*

Name	Address	City	State	Zip	Telephone (Daytime)

Please include any other information you think would be helpful to us in considering you for employment, such as additional work experience, articles/books published, activities, accomplishments, etc. *(You may exclude all information indicative of age, sex, race, religion, color, national origin, or personal disability.)*

Please read the following statements carefully:

Note: This application form was designed for use by persons applying for various types of positions — clerical, professional, technical, administrative, and others. Resumes may be attached; however a resume may not be substituted for this application form and this application form must be completed in its entirety, or it may be rejected. Please answer all questions to the best of your ability. Applicants must be able to document U.S. Citizenship or eligibility for employment if hired.

I certify that all of the statements in this application and any attached documents are true, complete, and correct to the best of my knowledge and are made in good faith. I authorize the investigation of all statements and information provided on this application or attached thereto. I understand that false information or the omission of relevant information may be grounds for rejection of my application and/or dismissal if employed. I release from all liability and agree to hold harmless, all former employers, references, and persons providing information about my experience, education and abilities.

_____ Signature _____ Date _____

For electronic completion:

By selecting this box and typing my name and date below, I am signing this document and attest to the statement above.

Electronic signature
(type name here)

_____ Date _____

Thank you for your interest. It is our goal to strive for excellence and to find the best-qualified people. Although not everyone who applies can be hired, your application will be given every consideration. Applications are kept on active file for one year unless updated by the applicant.

An Equal Opportunity Employer